

2011-2012 Verification Worksheet

Federal Student Aid Programs

Your application was selected for review in a process called "Verification." In this process, we are required by law to compare the information from your application with the information provided on this form and with signed copies of your 2010 Federal tax forms (and your spouse's if you are married, or parent(s)' if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you've submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed.**

What you should do:

1. Submit your (and your spouse's or parent(s)') financial documents (signed 2010 Federal income tax forms, W-2 forms, etc.).
2. **Complete the sections and sign the worksheet** - you (and your parent if you are required to provide their income information).
3. Bring or mail the completed worksheet, tax forms, and any other documents to our office. **We cannot make copies for you.**
4. **All required documents must be submitted together.** We will compare the information and have you make changes if necessary.

A. Student Information

Last Name	First Name	M.I.	Social Security Number	
Address(including apt. #)		City	State	Zip Code
Date of Birth	E-Mail Address		Phone Number (including area code)	

B. Family Information

- Independent Students:** List the people in your household; include (a) yourself, your spouse if married; (b) your children, if you provide more than half of their support from July 1, 2011 through June 30, 2012 and (c) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.
- Dependent Students:** List the people in your parent(s)' household; include (a) yourself, your parent(s) you live with (include stepparent); (b) your parent(s)' other children, even if they don't live with your parent(s)', if (1) your parents provide more than half of their support from July 1, 2011 through June 30, 2012, or (2) if they would be required to provide parental information when applying for Federal student aid and (c) any other people if they now live with your parents, and your parents provided more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Full Name	Age	Relationship	College
Example: Martha Jones	24	Wife	City University
			Waycross College

C. Tax Forms and Income Information

All required tax filers must submit a signed copy of all 2010 Federal Income Tax returns (including the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return) for those people checked below:

- You
 Your Spouse
 Your father(step)
 Your mother(step)

If you did not keep a copy of your tax return, you must request a transcript of your account from the Internal Revenue Service by calling 1-800-829-1040.

Check the box for those people who did not and are not required to file a 2010 Federal Income Tax Return.

- You
 Your Spouse
 Your father (step)
 Your mother (step)

Worked but did not file: List 2010 earned income. Student/spouse: \$ _____ Parent/s(step): \$ _____

Parent's

For Institution Information Only

Student's

	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include Food stamps or subsidized housing.	
	Social Security benefits received, for all household members, that were not taxed (such SSI).	
	Total ***** Total	

2010 Additional Financial Information

	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31.	
	Child support PAID because of divorce or separation or as result of a legal requirement. Don't include support for children in your (or your parents' household).	
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	
	Taxable student grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	
	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay.	
	Total ***** Total	

2010 Untaxed Income

	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	
	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of lines 28+32 or 1040A-line 17.	
	Child support RECEIVED for all children. DON'T INCLUDE foster care or adoption payments.	
	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b.	
	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040a-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	
	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040a-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	
	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing	
	Veterans' noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	
	Other untaxed income not reported in items 44a through 44h, such as workers' compensation, disability, etc. Also include the first-time homebuyer tax credit from IRS Form 1040—line 67 and the first \$2,400 of unemployment benefits received. DON'T INCLUDE student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	
XXXXXXXX	Money RECEIVED , or paid on your behalf (e.g., bills), not reported elsewhere on this form.	
	Total ***** Total	

D. Sign This Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Parent's Signature (Dependent Students Only) Date

Student's Signature

Date

Return to: Waycross College, Financial Aid Office, 2001 South Georgia Parkway, Waycross, Georgia 31503