

Waycross College Computer Services

Data Owner Authorization for Accounts Creation or Modification

Please fill out this form completely and return to Computer Services when an employee is hired and needs data owner authorization for computer account access.

Date: _____

Please be advised that as of _____
Date

Employee's Name (Please Print)

will be employed as _____
Job Title

in _____
Department

Type of Account (Banner, Peoplesoft, Webserver, Computer, E-mail, Meeting Maker, etc.)	Data Class or Privileges Requested	Approval	Data Owner Comments	Data Owner Signature
		<input type="checkbox"/> Approved / Add Access <input type="checkbox"/> Not Approved / Remove Access		
		<input type="checkbox"/> Approved / Add Access <input type="checkbox"/> Not Approved / Remove Access		
		<input type="checkbox"/> Approved / Add Access <input type="checkbox"/> Not Approved / Remove Access		
		<input type="checkbox"/> Approved / Add Access <input type="checkbox"/> Not Approved / Remove Access		

DO NOT WRITE BELOW THIS LINE – COMPUTER SERVICES USE ONLY

Accounts Created: _____ Date: _____ Initials: _____
 Accounts Created: _____ Date: _____ Initials: _____
 Accounts Created: _____ Date: _____ Initials: _____